

# Register Your SmartHub Account (Web)

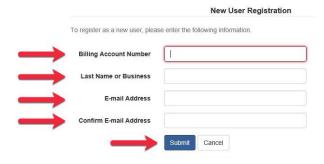
**Step 1:** From the GoPioneer SmartHub login screen, click on "Sign up to access our Self Service site".



## Step 2: Enter the following information:

- · Your 5 digit account number (found on your bill)
- · Your last name or business name as it appears on your bill
- The email you want to use for your GoPioneer SmartHub account

#### Then click Submit



**Step 3:** Enter the requested account information in order to verify your identity. Answers must match account info exactly.

### Then click Submit



Step 4: If successful, you'll get a notification like this.

## Congratulations!

Your registration is complete. You will receive an e-mail with a temporary password. Use it to login and change your password.

**Step 5:** Check your inbox for an email that will contain your temporary password you need to first login to your account.

Your temporary password is:

**Step 6:** Back on the login page, enter email and temporary password and click login.



**Step 7:** The first time you login, you'll be asked to change your password.



**Step 8:** Congratulations! You are now logged into GoPioneer SmartHub.

During your first log in, it will ask you if you would like to switch to paperless bill.

